How Do I Migrate Content

(Backup and Restore)

In this guide, we will cover the steps required to move content from Moodle 2.5 into Moodle 3. The first step in this process consists of backing up your course materials that you want to copy into a mbz file. Then, we will restore the material in your current Moodle teaching shell.

How to Backup Your Course

Log into your Moodle 2.5 and using the Course List, locate the course you want to copy or backup. Click on the name of the

Course List

Course overview

Demo Shell

You are now in your course. Look for the Administration Block on the left side of the page.

Click on Backup.

Administration

- ▾ Course administration
  - ✏ Turn editing on
  - ⚙ Edit settings
  - ▸ Users
  - ▼ Filters
  - ▸ Reports
  - ▦ Grades
  - ⬆ Backup
  - ⬇ Restore
  - ⬇ Import
  - ▸ Question bank

Backup and Restore

Moodle will take you through 5 steps to complete the backup. The first step is the initial settings. Do not change anything on this screen. Scroll to the bottom and click on Next.

1. Initial settings ► 2. Schema settings ► 3. Confirmation and review ► 4. Perform backup ► 5. Complete
Backup settings

IMS Common Cartridge 1.1	☐
Include enrolled users	✗ 👥
Anonymize user information	✗ 👥
Include user role assignments	☐
Include activities	☑
Include blocks	☑
Include filters	☑
Include comments	☐
Include calendar events	☐
Include user completion details	☐
Include course logs	☐
Include grade history	☐

Cancel   Next

---

1. Initial settings ► 2. Schema settings ► 3. Confirmation and review ► 4. Perform backup
Include:

	Select All / None		
General	☑	User data	✗ 🔒
Topic 1	☑	User data	✗ 🔒
News Forum 💬	☑	-	✗ 🔒
Directions for Final	☑	-	✗ 🔒

Step two is the Schema settings. This is where you can choose what you want to include in your backup. If you wish to remove items, uncheck the boxes that correspond with that activity/resource/ etc. Click Next.

Confirmation and review is step three. Scroll down the page and make sure that all of the items you wanted to include are checked. If you need to change anything, scroll to the bottom of the page and click on the "previous" button. To continue, click "Perform Backup."

1. Initial settings ► 2. Schema settings ► 3. Confirmation and review ► 4. Perfo
Filename

Filename*	backup-moodle2-course-3808-demo_shell-20130813-1

Backup settings	
IMS Common Cartridge 1.1	✗
Include enrolled users	✗ 👥
Anonymize user information	✗ 👥
Include user role assignments	✗ 🔒
Include activities	✓
Include blocks	✓
Include filters	✓

Backup and Restore

Moodle will then start the backup process. When the backup process is complete, you will receive the following message. Click on Continue.

1. Initial settings ► 2. Schema settings ► 3. Confirmation and review ► 4. Perform backup ► **5. Complete**

The backup file was successfully created.

Continue
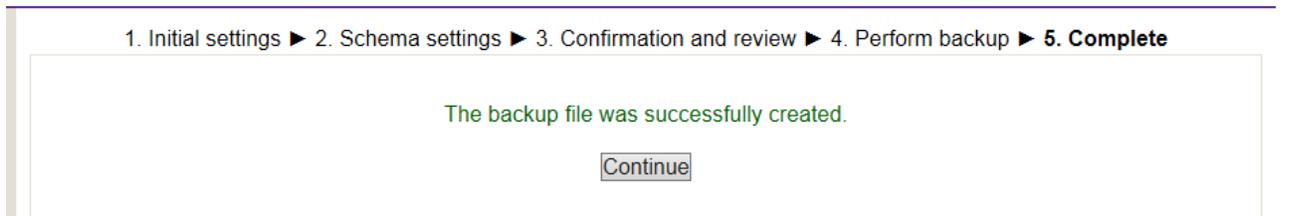
Moodle will take you to your Course backup area. Locate the backup file and click on "Download." When prompted, click on "Save As." Choose a save location on your computer.

Course backup area ⓘ

Filename	Time	Size	Download	Restore
backup-moodle2-course-3808-demo_shell-20130625-1126.mbz	Tuesday, 25 June 2013, 11:26 AM	120.6KB	Download	Restore

Do you want to open or save **backup-moodle2-course-3808-demo_shell-20130625-1126.mbz** (120 KB) from **moodle.nsula.edu**?

Open   Save ▼   Cancel

You have successfully backed up your course!

Backup and Restore

How to Restore Your Course

Sign into my.nsula.edu and select my Courses. You will then use the dropdown menu and select Spring 2018 forward.

myNSU | **my Courses ▾**

Under Course overview, find your course and click on the link.

❋ Course overview

❯ Whats.New.Moodle3

💬 There are new forum posts

❯ Demo

⚙ Administration

▾ Course administration
- ⚙ Edit settings
- ✎ Turn editing on
- ▶ Users
- 👤 Unenroll me from Demo
- ▼ Filters
- ▶ Reports
- ⚙ Gradebook setup
- ⬆ Backup
- ⬇ Restore

You are now in your course.

Look for the Administration Block on the left side of the page.

Click on Restore.

There are two options when adding files to restore.

1. Drag and drop files into the files box.
2. Choose a file

Import a backup file

Files* | **Choose a file...**

You can drag and drop files here to add them.

Restore

If you select "Choose a file," you will be able to browse your computer for the file. Once you select the file, click on "Upload File."

Click on the "Restore" button.

File picker

- 🏠 Server files
- 🏠 Recent files
- 📤 Upload a file
- 🌐 URL downloader
- 🏠 Private files
- 🌐 Wikimedia

Attachment | **Choose File** No file chosen

Save as |

Author | Jennifer Stanfield

Choose license | All rights reserved ▾

Upload this file

Backup and Restore

There are 7 steps in the Restore process. The first step is Confirm. This screen is a summary of the backup file. No changes need to be made on this screen. Scroll down and click the "Continue" button.

Restore into this course

Merge the backup course into this course ⦿

Delete the contents of this course and then restore ◯

[Continue]

Step two is the destination. This sets the parameters for how the mbz will unpack. Under the "Restore into this course," select "Merge the backup course into this course." Click "Continue."

Restore settings

Include enrolled users ☑
Restore as manual enrollments ☐
Include user role assignments ☑
Include activities and resources ☑
Include blocks ☑
Include filters ☑
Include comments ☑
Include badges ✗
Include calendar events ☑
Include user completion details ☑
Include course logs ☑
Include grade history ☑
Include groups and groupings ☑

[Cancel] [Next]

Settings is step three in the restore process. Do not change anything on this screen. Scroll down to the bottom and click "Next."

Course settings

Course name   demo

Course short name demo

Course start date 20 ▾ August ▾

Overwrite course configuration No ▾

Select   All / None (Show type option

Section 0 ☑

News forum 💬 ☑

Step four is Schema. This gives you a summary of what is in the backup file and also gives you the opportunity to remove items if you do not want them included in the restore. When you have finished, click on "Next."

Review is the fifth step in the restore process. This screen gives you one last look at what your restore course will look like. If you are satisfied with the course, scroll to the bottom and click on "Perform restore."

Backup settings

Include enrolled users ✓

Restore as manual enrollments ✗

Include user role assignments ✓

Include activities and resources ✓

Include blocks ✓

Backup and Restore

In step six, Moodle will unpack your mbz file.

When step seven has finished, you will have successfully restored your course.

Click Continue to enter your course.

1. Confirm ▶ 2. Destination ▶ 3. Settings ▶ 4. Schema ▶ 5. Review ▶ 6. Process ▶ **7. Complete**

The course was restored successfully, clicking the continue button below will take you to view the course you restored.

Continue

If you need assistance, please contact ECE @ 318-357-6355.